The Willowsford Waves Swim Team (WWST), part of the Willowsford Community, located in Ashburn and Aldie, VA is seeking a Head Coach for a summer league swim team. WWST participates in the Old Dominion Swim League. This is the inaugural year for the WWST, offering the unique opportunity to build a team from the ground up. Between 50-75 swimmers are anticipated this first season. The WWST has a dedicated board, enthusiastic parents and a supportive community. In addition, Willowsford, voted #1 Community in America for 2013 by NAHB, offers two resort-style pools available for swim team usage.

Head Coach Job Description:

* Lead and administer a summer swim team program that prepares swimmers aged 5–18 years to compete in the summer swim season
* Provide recommendations to the Board regarding the number and types of coaches required to support the summer program
* Recruit, manage, and supervise a coaching staff to run the summer swim program
* Develop a program and practice structure for the summer swim team focused on developing an increased interest in the sport of swimming with particular emphasis on technical proficiency and stroke development.  This includes the following:
  + Establish a practice schedule subject to pool availability established by the Willowsford Swim Team Board and subject to approval by the HOA Board of Directors
  + Plan and prepare swim practices and workouts that are age group and/or ability appropriate
  + Provide guidance and direction to all Assistant and Junior coaches to ensure their performance meets expectations and ensures the effective delivery of the overall summer program
  + Promote a positive setting that fosters sportsmanship, teamwork and individual achievement
  + Ensure swimmers' safety and good conduct
* Attend all practices, meets, and related swim team functions (Pep Rallies, Socials, Board Meetings as requested)
* Work with WWST Board and Volunteer Coordinator to recruit and organize volunteers to assist at WWST swim meets and other team events
* Manage administrative aspects of the WWST team including but not limited to: practice sessions, meet strategy, meet entry, meet set up and parent communication
* Obtain approval from the Board president should a practice or meet need to be missed and ensure that the appropriate resources are in place with the appropriate authority to carry on standard operations
* Provide to the Board for approval a document outlining the rules and procedures under which the program will be run for the year.   The board will be responsible for distributing to the membership
* Communicate directly with Board president for the purpose of establishing a high quality, well organized swim program for the Waves
* Document any issues directly to the Board president via email

Required Experience:

* Solid competitive swim coaching experience with demonstrated technical expertise
* Dynamic and charismatic personality that will engage, inspire and motivate swimmers aged 5-18
* Strong leadership, organizational & administrative skills
* Experience developing & implementing team building activities
* Current First Aid/CPR & AED certification
* Pool Operator License
* Safety Training for Coaches certification
* Clear background screening

Preferred Skills:

* Prior experience developing new summer swim teams
* Experience ODSL rules and regulations
* Experience with Team Unify Software
* USA coach certification preferred

Compensation: Competitive salary commensurate with experience

All inquiries and submissions are held in strict confidence. For additional information and to submit resume, please email: [swim.willowsford@gmail.com](mailto:swim.willowsford@gmail.com)

We will be accepting resumes through February 12, 2014